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28 TAMBOTIE CRESCENT,
WELWAY EAST DURBANVILLE

NPO REGISTRATION No. **235-117**

Notice Date: Sunday, 11 October 2026

NOTICE OF ANNUAL GENERAL MEETING

Date: Sunday, 11 October 2026

Time: 14:00

Venue: 28 Tambotie Crescent Welway Park, Durbanville.

1. Opening & Procedural Matters

- 1.1 Opening Recitation & Greeting
- 1.2 Welcome Address by the Chairperson
- 1.3 Attendance, Proxies, and Apologies
- 1.4 Establishment of Quorum (Minimum 25 full members required)
- 1.5 Reading and Adoption of the Agenda
- 1.6 Approval of the Minutes of the previous Annual General Meeting 4 May 2025

2. Reports & Governance Review

- 2.1 **Chairperson's Annual Report:** Presentation and adoption of the Society's annual operations.
- 2.2 **Secretariat Report:** Portfolio overview of membership updates and compliance.
- 2.3 **Treasurer's Financial Report:** Presentation of the Audited Annual Financial Statements for the financial year ending 28 February 2026.
- 2.4 **Budget Presentation:** Presentation and approval of the projected budget for the forthcoming financial year.
- 2.5 **Strategic Presentation:** Outline of the forthcoming year's plans (including Masjid property development and building plan submissions).
- 2.6 **Appointment of Auditors:** Appointment of independent auditors or financial officer for the upcoming financial year.

EXECUTIVE COMMITTEE:

Anwar Ismail (Chairman), **Walid Brown** (Secretary), **Dilshaad Parker** (Deputy Secretary), **Ikraam Lombard** (Treasurer), **Sabier Adam** (Deputy Treasurer), **Hafiz Junaid Essack** (Additional Exco), **Sheigh Omar Effendi** (Imam), **Hafiz Abdurasheed Henricks** (Ass Imam)

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3. Questions & Floor Discussion

- 3.1 Open floor session allowing members to question the Executive Committee on all submitted reports.

4. Elections (Presided over by the Independent Electoral Officer)

- 4.1 Dissolution of the sitting Executive Committee.
- 4.2 Presentation of valid nominations received.
- 4.3 **Election of Executive Committee Portfolios via Secret Ballot:**
 - *Office Bearers:* Chairperson, Secretary, Treasurer.
 - *Deputy Portfolios:* Vice Chairperson, Assistant Secretary, Assistant Treasurer.
 - *Ordinary Portfolios:* Six (6) General Executive Members.
- 4.4 **Election of Board of Trustees:** (Where 5-year cyclical vacancies exist).
- 4.5 Announcement of Election Results.

5. Closing Matters

- 5.1 Vote of thanks and closing Du'a.
- 5.2 Adjournment and Asr

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